### Item 1: Cover Page



### **Katz-Moses Financial LLC**

420 Oneida Pl NW Washington, DC 20011 (By Appt. Only)

### Form ADV Part 2A – Firm Brochure

(408) 482-2502

www.katzmosesfinancial.com

Dated March 14, 2023

This Brochure provides information about the qualifications and business practices of Katz-Moses Financial LLC, "Katz-Moses Financial". If you have any questions about the contents of this Brochure, please contact us at (408) 482-2502. The information in this Brochure has not been approved or verified by the United States Securities and Exchange Commission or by any state securities authority.

For additional information about Katz-Moses Financial, LLC go to <u>www.adviserinfo.sec.gov</u> and use the firm identification number 304768.

# Item 2: Material Changes

The last annual update of this Brochure was filed on March, 25, 2022. The following changes have been made to this version of the Disclosure Brochure:

- The firm now offers services through the 403(b) advisor platform.
- The firm has updated fees. See Item 5 for further information.
- The firm has updated frequency of managed investment review. See Item 13 for further information.
- The firm has applied for conditionally restricted registration in the state of Texas.

From time to time, we may amend this Brochure to reflect changes in our business practices, changes in regulations, and routine annual updates as required by securities regulators. Either this complete Brochure or a Summary of Material Changes shall be provided to each Client annually and if a material change occurs in the business practices of Katz-Moses Financial LLC.

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### Item 4: Advisory Business

### **Description of Advisory Firm**

Katz-Moses Financial LLC ("Katz-Moses Financial) was founded in June 2019 and became registered to conduct business on 07/18/2019. Andrew Katz-Moses is the principal owner of Andrew Katz-Moses. KMF currently reports \$ 4,755,568 discretionary and \$0 non-discretionary Assets Under Management. Assets Under Management were calculated as of December 31, 2022.

### **Types of Advisory Services**

#### **Investment Management Services**

We are in the business of managing individually tailored investment portfolios. Our firm provides continuous advice to a Client regarding the investment of Client funds based on the individual needs of the Client. Through personal discussions in which goals and objectives based on a Client's particular circumstances are established, we develop a Client's personal investment plan with an asset allocation target and create and manage a portfolio based on that policy and allocation targets. We will also review and discuss a Client's prior investment history, as well as family composition and background.

Account supervision is guided by the stated objectives of the Client (e.g., maximum capital appreciation, growth, income, or growth, and income), as well as tax considerations. Clients may impose reasonable restrictions on investing in certain securities, types of securities, or industry sectors. Fees pertaining to this service are outlined in Item 5 of this brochure.

#### **Project Based Financial Planning Services**

We provide project based financial planning services on topics such as retirement planning, risk management, college savings, cash flow, debt management, work benefits, and estate and incapacity planning.

Financial planning involves an evaluation of a Client's current and future financial state by using currently known variables to predict future cash flows, asset values, and withdrawal plans. The key defining aspect of financial planning is that through the financial planning process, all questions, information, and analysis will be considered as they affect and are affected by the entire financial and life situation of the Client. Clients purchasing this service will receive a written or an electronic report, providing the Client with a detailed financial plan designed to achieve his or her stated financial goals and objectives.

In general, the financial plan will address any or all of the following areas of concern. The Client and advisor will work together to select specific areas to cover. These areas may include, but are not limited to, the following:

• **Cash Flow and Debt Management**: We will conduct a review of your income and expenses to determine your current surplus or deficit along with advice on prioritizing how any surplus should be used or how to reduce expenses if they exceed your income. Advice may also be provided on which debts

to pay off first based on factors such as the interest rate of the debt and any income tax ramifications. We may also recommend what we believe to be an appropriate cash reserve that should be considered for emergencies and other financial goals, along with a review of accounts (such as money market funds) for such reserves, plus strategies to save desired amounts.

- **College Savings**: Includes projecting the amount that will be needed to achieve college or other postsecondary education funding goals, along with advice on ways for you to save the desired amount. Recommendations as to savings strategies are included, and, if needed, we will review your financial picture as it relates to eligibility for financial aid or the best way to contribute to grandchildren (if appropriate).
- Employee Benefits Optimization: We will provide review and analysis as to whether you, as an employee, are taking the maximum advantage possible of your employee benefits. If you are a business owner, we will consider and/or recommend the various benefit programs that can be structured to meet both business and personal retirement goals.
- Estate Planning: This usually includes an analysis of your exposure to estate taxes and your current estate plan, which may include whether you have a will, powers of attorney, trusts, and other related documents. Our advice also typically includes ways for you to minimize or avoid future estate taxes by implementing appropriate estate planning strategies such as the use of applicable trusts. We always recommend that you consult with a qualified attorney when you initiate, update, or complete estate planning activities. We may provide you with contact information for attorneys who specialize in estate planning when you wish to hire an attorney for such purposes. From time-to-time, we will participate in meetings or phone calls between you and your attorney with your approval or request.
- **Financial Goals**: We will help Clients identify financial goals and develop a plan to reach them. We will identify what you plan to accomplish, what resources you will need to make it happen, how much time you will need to reach the goal, and how much you should budget for your goal.
- **Investment Analysis**: This may involve developing an asset allocation strategy to meet Clients' financial goals and risk tolerance, providing information on investment vehicles and strategies, reviewing employee stock options, as well as assisting you in establishing your own investment account at a selected broker/dealer or custodian. The strategies and types of investments we may recommend are further discussed in Item 8 of this brochure.
- **Retirement Planning**: Our retirement planning services typically include projections of your likelihood of achieving your financial goals, typically focusing on financial independence as the primary objective. For situations where projections show less than the desired results, we may make recommendations, including those that may impact the original projections by adjusting certain variables (e.g., working longer, saving more, spending less, taking more risk with investments).

If you are near retirement or already retired, advice may be given on appropriate distribution strategies to minimize the likelihood of running out of money or having to adversely alter spending during your

retirement years.

- **Risk Management:** A risk management review includes an analysis of your exposure to major risks that could have a significant adverse impact on your financial picture, such as premature death, disability, property and casualty losses, or the need for long-term care planning. Advice may be provided on ways to minimize such risks and about weighing the costs of purchasing insurance versus the benefits of doing so and, likewise, the potential cost of not purchasing insurance ("self-insuring").
- **Tax Planning Strategies:** Advice may include ways to minimize current and future income taxes as a part of your overall financial planning picture. For example, we may make recommendations on which type of account(s) or specific investments should be owned based in part on their "tax efficiency," with the consideration that there is always a possibility of future changes to federal, state or local tax laws and rates that may impact your situation.

We recommend that you consult with a qualified tax professional before initiating any tax planning strategy, and we may provide you with contact information for accountants or attorneys who specialize in this area if you wish to hire someone for such purposes. We will participate in meetings or phone calls between you and your tax professional with your approval.

#### **Ongoing Financial Planning**

This service involves working one-on-one with a planner over an extended period of time. By paying a fixed quarterly or monthly fee, Clients get to work with a planner who will work with them to develop and implement their plan. The planner will monitor the plan, recommend any changes and ensure the plan is up to date.

Upon desiring a comprehensive plan, a Client will be taken through establishing their goals and values around money. They will be required to provide information to help complete the following areas of analysis: net worth, cash flow, insurance, credit scores/reports, employee benefit, retirement planning, insurance, investments, college planning, and estate planning. Once the Client's information is reviewed, their plan will be built and analyzed, and then the findings, analysis and potential changes to their current situation will be reviewed with the Client. Clients subscribing to this service will receive a written or an electronic report, providing the Client with a detailed financial plan designed to achieve his or her stated financial goals and objectives. If a follow-up meeting is required, we will meet at the Client's convenience. The plan and the Client's financial situation and goals will be monitored throughout the year and follow-up phone calls and emails will be made to the Client to confirm that any agreed upon action steps have been carried out. There will be a full review of this plan to ensure its accuracy and ongoing appropriateness at a frequency to be determined by KMF and the Client. Any needed updates will be implemented at that time.

#### **Educational Seminars and Speaking Engagements**

We may provide seminars on an "as announced" basis for groups seeking general advice on investments and other areas of personal finance. The content of these seminars will vary depending upon the needs of the attendees. These seminars are purely educational in nature and do not involve the sale of any investment products. Information presented will not be based on any individual's person's need, nor does Andrew Katz-Moses provide individualized investment advice to attendees during these seminars.

#### **Client Tailored Services and Client Imposed Restrictions**

We offer the same suite of services to all of our Clients. However, specific Client financial plans and their implementation are dependent upon the Client's investment plan which outlines each Client's current situation (income, tax levels, and risk tolerance levels) and is used to aid in the selection of a portfolio that matches restrictions, needs, and targets.

#### Wrap Fee Programs

We do not participate in wrap fee programs.

# Item 5: Fees and Compensation

Please note, unless a Client has received the firm's Disclosure Brochure at least 48 hours prior to signing the investment advisory contract, the investment advisory contract may be terminated by the Client within five (5) business days of signing the contract without incurring any advisory fees. How we are paid depends on the type of advisory service we are performing. Please review the fee and compensation information below.

#### Investment Management Services (Andrew Katz-Moses Manages)

Ongoing Financial Planning client households billed as Couples with less than \$500,000 in assets under management with KMF may elect to engage KMF for Investment Management services at no additional cost.

Ongoing Financial Planning client Couples with more than \$500,000 in assets under management with KMF will be charged a fee based on the market value of the assets under management, calculated as follows:

Account Value	Annual Advisory Fee
\$0 - \$500,000	Included in Ongoing Financial Planning Fee*
\$500,001 - \$1,000,000	1.00%
\$1,000,001 - \$3,000,000	0.75%
\$3,000,000 and Above	0.50%

\*If a Client couple is engaging KMF for stand-alone Investment Management services, and has less than \$500,000 in assets under management, the annual advisory fee is negotiable.

Ongoing Financial Planning client households billed as Individuals with less than \$400,000 in assets under management with KMF may elect to engage KMF for Investment Management services at no additional cost.

Ongoing Financial Planning client Individuals with more than \$400,000 in assets under management with KMF will be charged a fee based on the market value of the assets under management, calculated as follows:

Account Value	Annual Advisory Fee
\$0 - \$400,000	Included in Ongoing Financial Planning Fee*
\$400,001 - \$1,000,000	1.00%
\$1,000,001 - \$3,000,000	0.75%
\$3,000,000 and Above	0.50%

\*If an Individual Client is engaging KMF for stand-alone Investment Management services, and has less than \$400,000 in assets under management, the annual advisory fee is negotiable.

The annual fees are negotiable, pro-rated and paid in arrears on a quarterly basis. The advisory fee is a tiered fee and is calculated by assessing the percentage rates using the predefined levels of assets as shown in the above chart and applying the fee to the account value as of the last business day of the quarter. No increase in the annual fee shall be effective without agreement from the Client by signing a new agreement or amendment to their current advisory agreement. For accounts held at Aspire, fees are calculated based on the average daily balance of the account of the prior quarter in arrears.

Advisory fees are directly debited from Client accounts, or the Client may choose to pay by check. Accounts initiated or terminated during a calendar quarter will be charged a pro-rated fee based on the amount of time remaining in the billing period. An account may be terminated with written notice at least 30 calendar days in advance. Since fees are paid in arrears, no refund will be needed upon termination of the account.

#### **Ongoing Financial Planning**

Investment Management services are included in the Ongoing Financial Planning fees detailed below for Client Couples with less than \$500,000 in assets under management with KMF and Individual Clients with less than \$400,000 in assets under management with KMF.

Ongoing Financial Planning clients engaging KMF for Investment Management services who have more than \$400,000 or \$500,000 in assets under management with KMF will be charged a fee based on the market value of the assets under management, calculated based on the table in the above section.

Financial Planning costs are paid for by an ongoing fee that is paid quarterly or monthly, in advance, at the rate of \$0-\$1667 per month or \$0-\$5,000 per quarter, depending on complexity and needs of the client. The fee may be negotiable in certain cases. Fees for this service may be paid by electronic funds transfer or check.

This service may be terminated with 30 days' notice. Upon termination of any agreement, the fee will be prorated and any unearned fee will be refunded to the Client. Refunds are calculated based on an hourly rate of \$250 for the work completed up to the date of termination and the difference between the total pre-paid and the amount earned will be refunded to the client.

#### **Project Based Financial Planning Fixed Fee**

Financial Planning will generally be offered on a fixed fee basis. The fixed fee will be agreed upon before the start of any work. The fixed fee can range between \$0 and \$10,000 depending on complexity and scope of the project. The fee is negotiable. If a fixed fee program is chosen, half of the fee is due at the beginning of the process and the remainder is due at completion of work, however, Andrew Katz-Moses will not bill an amount above \$500.00 more than 6 months in advance. Fees for this service may be paid by electronic funds transfer or check. In the event of early termination any prepaid but unearned fees will be refunded to the Client and any completed deliverables of the project will be provided to the Client and no further fees will be charged. Refunds are calculated based on an hourly rate of \$250 for the work completed up to the date of termination and the difference between the total pre-paid and the amount earned will be refunded to the client.

#### **Financial Planning Hourly Fee**

Hourly Financial Planning engagements are offered at an hourly rate between \$0 and \$300 per hour, depending on complexity. The fee may be negotiable in certain cases and is due at the completion of the engagement. In the

event of early termination by the Client, any fees for the hours already worked will be due. Fees for this service may be paid by electronic funds transfer or check.

#### **Educational Seminars/ Speaking engagements**

Seminars are offered to organizations and the public on a variety of financial topics. Fees range from free to \$2000 per seminar or free to \$300 per participant. Half of the fees are due prior to the engagement, and the other half is to be paid the day of, no later than the conclusion of the Seminar. The fee range is based on the content, amount of research conducted, the number of hours of preparation needed, and the number of attendees. In the event of inclement weather or flight cancellation, the Speaker shall make all reasonable attempts to make alternative travel arrangements to arrive in time for the presentation. If travel proves impossible, or the event is otherwise canceled, the Speaker's fee is waived, but the Client will still be responsible for reimbursement of any non-refundable travel expenses already incurred.

In the event that the Client decides to cancel or change the date of the event for any reason besides weather or similar unforeseen causes, the Client will still be responsible for reimbursement of any non-refundable travel expenses already incurred, and will provide payment for 25% of the Speaker's fee if the cancellation occurs within 30 days of the event. If the Client is owed a refund in the event of termination, refunds are calculated based on an hourly rate of \$250 for the work completed up to the date of termination and the difference between the total prepaid and the amount earned will be refunded to the client.

In the event that the Speaker must cancel due to health or similar unforeseen circumstances, the Speaker will make all attempts to find a reasonable alternative engagement date and will absorb any incremental additional costs for obtaining alternative travel arrangements. If an alternative date cannot be obtained, the Client will not be responsible for any travel costs already incurred by the Speaker or any portion of the Speaker's fee.

#### **Other Types of Fees and Expenses**

Our fees are exclusive of brokerage commissions, transaction fees, and other related costs and expenses which may be incurred by the Client. Clients may incur certain charges imposed by custodians, brokers, and other third parties such as custodial fees, deferred sales charges, odd-lot differentials, transfer taxes, wire transfer, and electronic fund fees, and other fees and taxes on brokerage accounts and securities transactions. Mutual fund and exchange-traded funds also charge internal management fees, which are disclosed in a fund's prospectus. Such charges, fees, and commissions are exclusive of and in addition to our fee, and we shall not receive any portion of these commissions, fees, and costs.

Item 12 further describes the factors that we consider in selecting or recommending broker-dealers for Client's transactions and determining the reasonableness of their compensation (e.g., commissions).

We do not accept compensation for the sale of securities or other investment products including asset-based sales charges or service fees from the sale of mutual funds.

### Item 6: Performance-Based Fees and Side-By-Side Management

We do not offer performance-based fees and do not engage in side-by-side management.

# Item 7: Types of Clients

We provide financial planning and portfolio management services to individuals and high net-worth individuals. We do not have a minimum account size requirement.

### Item 8: Methods of Analysis, Investment Strategies and Risk of Loss

The main sources of information Katz-Moses Financial may rely upon when researching and analyzing specific investments will include traditional research materials such as financial newspapers and magazines, annual reports, prospectuses, and filings with the SEC, as well as research materials prepared by others such as corporate rating services. Katz-Moses Financial also use various professional publications deemed to be consistent with and supportive of Katz-Moses Financial's investment philosophy. Investment recommendations are considered in the context of Client''s unique personal circumstances. Specific factors that Katz-Moses Financial may consider when making an investment recommendation include: overall risk tolerance, risk capacity, tax situation, earnings potential, work status, investment experience, financial situation, goals and aspirations, personal values, and individual and family circumstances. After identifying these items, portfolios are structured around individual needs, while minimizing negative effects of external factors, such as interest rates, market performance, and the economy as a whole. Katz-Moses Financial's primary investment focus for long-term growth of capital and income generation is to achieve an acceptable risk/return trade-off based on a Client''s unique situation through asset allocation and diversification. Katz-Moses Financial seeks to educate Clients on this risk/return dynamic and the appropriate level of risk for their given situation.

In general, Katz-Moses Financial recommends no-load mutual funds (i.e., mutual funds that have no sales fees), exchange traded funds, U.S. government securities, money market accounts, certificates of deposit, and individual bonds (corporate, agency, and municipal). However, in the course of providing investment advice, Katz-Moses Financial may address issues related to other types of investments that a Client may already own. Any other products that may be deemed appropriate for a Client will be discussed, based upon individual goals, needs, and objectives.

#### **Passive Investment Management**

We primarily practice passive investment management. Passive investing involves building portfolios that are comprised of various distinct asset classes. The asset classes are weighted in a manner to achieve the desired relationship between correlation, risk, and return. Funds that passively capture the returns of the desired asset classes are placed in the portfolio. The funds that are used to build passive portfolios are typically index mutual funds or exchange-traded funds.

Passive investment management is characterized by low portfolio expenses (i.e. the funds inside the portfolio have low internal costs), minimal trading costs (due to infrequent trading activity), and relative tax efficiency (because the funds inside the portfolio are tax efficient and turnover inside the portfolio is minimal).

In contrast, active management involves a single manager or managers who employ some method, strategy or technique to construct a portfolio that is intended to generate returns that are greater than the broader market or a designated benchmark.

#### **Material Risks Involved**

All investing strategies we offer involve risk and may result in a loss of your original investment which you should be prepared to bear. Many of these risks apply equally to stocks, bonds, commodities, and any other investment or security. Material risks associated with our investment strategies are listed below.

**Market Risk:** Market risk involves the possibility that an investment's current market value will fall because of a general market decline, reducing the value of the investment regardless of the operational success of the issuer's operations or its financial condition.

Strategy Risk: The Adviser's investment strategies and/or investment techniques may not work as intended.

**Small and Medium Cap Company Risk:** Securities of companies with small and medium market capitalizations are often more volatile and less liquid than investments in larger companies. Small and medium cap companies may face a greater risk of business failure, which could increase the volatility of the Client's portfolio.

**Interest Rate Risk:** Bond (fixed income) prices generally fall when interest rates rise, and the value may fall below par value or the principal investment. The opposite is also generally true: bond prices generally rise when interest rates fall. In general, fixed income securities with longer maturities are more sensitive to these price changes. Most other investments are also sensitive to the level and direction of interest rates.

**Legal or Legislative Risk**: Legislative changes or Court rulings may impact the value of investments, or the securities' claim on the issuer's assets and finances.

**Inflation**: Inflation may erode the buying power of your investment portfolio, even if the dollar value of your investments remains the same.

#### **Risks Associated with Securities**

Apart from the general risks outlined above which apply to all types of investments, specific securities may have other risks.

**Commercial Paper** is, in most cases, an unsecured promissory note that is issued with a maturity of 270 days or less. Being unsecured the risk to the investor is that the issuer may default.

**Common stocks** may go up and down in price quite dramatically, and in the event of an issuer's bankruptcy or restructuring could lose all value. A slower-growth or recessionary economic environment could have an adverse effect on the price of all stocks.

**Corporate Bonds** are debt securities to borrow money. Generally, issuers pay investors periodic interest and repay the amount borrowed either periodically during the life of the security and/or at maturity. Alternatively, investors can purchase other debt securities, such as zero coupon bonds, which do not pay current interest, but rather are priced at a discount from their face values and their values accrete over time to face value at maturity. The market prices of debt securities fluctuate depending on factors such as interest rates, credit quality, and maturity. In general, market prices of debt securities decline when interest rates rise and increase when interest rates fall. The longer the time to a bond's maturity, the greater its interest rate risk.

**Bank Obligations** including bonds and certificates of deposit may be vulnerable to setbacks or panics in the banking industry. Banks and other financial institutions are greatly affected by interest rates and may be adversely affected by downturns in the U.S. and foreign economies or changes in banking regulations.

**Municipal Bonds** are debt obligations generally issued to obtain funds for various public purposes, including the construction of public facilities. Municipal bonds pay a lower rate of return than most other types of bonds. However, because of a municipal bond's tax-favored status, investors should compare the relative after-tax return

to the after-tax return of other bonds, depending on the investor's tax bracket. Investing in municipal bonds carries the same general risks as investing in bonds in general. Those risks include interest rate risk, reinvestment risk, inflation risk, market risk, call or redemption risk, credit risk, and liquidity and valuation risk.

**Options and other derivatives** carry many unique risks, including time-sensitivity, and can result in the complete loss of principal. While covered call writing does provide a partial hedge to the stock against which the call is written, the hedge is limited to the amount of cash flow received when writing the option. When selling covered calls, there is a risk the underlying position may be called away at a price lower than the current market price.

**Exchange Traded Funds** prices may vary significantly from the Net Asset Value due to market conditions. Certain Exchange Traded Funds may not track underlying benchmarks as expected. ETFs are also subject to the following risks: (i) an ETF's shares may trade at a market price that is above or below their net asset value; (ii) trading of an ETF's shares may be halted if the listing exchange's officials deem such action appropriate, the shares are de-listed from the exchange, or the activation of market-wide "circuit breakers" (which are tied to large decreases in stock prices) halts stock trading generally. The Adviser has no control over the risks taken by the underlying funds in which the Clients invest.

**Investment Companies Risk**. When a Client invests in open-end mutual funds or ETFs, the Client indirectly bears its proportionate share of any fees and expenses payable directly by those funds. Therefore, the Client will incur higher expenses, many of which may be duplicative. In addition, the Client's overall portfolio may be affected by losses of an underlying fund and the level of risk arising from the investment practices of an underlying fund (such as the use of derivatives).

# Item 9: Disciplinary Information

#### **Criminal or Civil Actions**

Andrew Katz-Moses and its management have not been involved in any criminal or civil action.

#### **Administrative Enforcement Proceedings**

Andrew Katz-Moses and its management have not been involved in administrative enforcement proceedings.

#### Self-Regulatory Organization Enforcement Proceedings

Andrew Katz-Moses and its management have not been involved in legal or disciplinary events that are material to a Client's or prospective Client's evaluation of Andrew Katz-Moses or the integrity of its management.

# Item 10: Other Financial Industry Activities and Affiliations

No Andrew Katz-Moses employee is registered, or have an application pending to register, as a broker-dealer or a registered representative of a broker-dealer.

No Andrew Katz-Moses employee is registered, or have an application pending to register, as a futures commission merchant, commodity pool operator or a commodity trading advisor.

Andrew Katz-Moses does not have any related parties. As a result, we do not have a relationship with any related parties.

Andrew Katz-Moses only receives compensation directly from Clients. We do not receive commissions and the only compensation we make is through advisory fees. We do not have any conflicts of interest with any outside party.

#### **Recommendations or Selections of Other Investment Advisers**

Andrew Katz-Moses does not recommend Clients to Outside Managers to manage their accounts.

# Item 11: Code of Ethics, Participation or Interest in Client Transactions and Personal Trading

As a fiduciary, our firm and its associates have a duty of utmost good faith to act solely in the best interests of each Client. Our Clients entrust us with their funds and personal information, which in turn places a high standard on our conduct and integrity. Our fiduciary duty is a core aspect of our Code of Ethics and represents the expected basis of all of our dealings. The firm also accepts the obligation not only to comply with the mandates and requirements of all applicable laws and regulations but also to take responsibility to act in an ethical and professionally responsible manner in all professional services and activities.

#### **Code of Ethics Description**

This code does not attempt to identify all possible conflicts of interest, and literal compliance with each of its specific provisions will not shield associated persons from liability for personal trading or other conduct that violates a fiduciary duty to advisory Clients. A summary of the Code of Ethics' Principles is outlined below.

- Integrity Associated persons shall offer and provide professional services with integrity.
- Objectivity Associated persons shall be objective in providing professional services to Clients.
- Competence Associated persons shall provide services to Clients competently and maintain the necessary knowledge and skill to continue to do so in those areas in which they are engaged.
- Fairness Associated persons shall perform professional services in a manner that is fair and reasonable to Clients, principals, partners, and employers, and shall disclose conflict(s) of interest in providing such services.
- Confidentiality Associated persons shall not disclose confidential Client information without the specific consent of the Client unless in response to proper legal process, or as required by law.
- Professionalism Associated persons' conduct in all matter shall reflect the credit of the profession.
- Diligence Associated persons shall act diligently in providing professional services.

We periodically review and amend our Code of Ethics to ensure that it remains current, and we require all firm access persons to attest to their understanding of and adherence to the Code of Ethics at least annually. Our firm will provide a copy of its Code of Ethics to any Client or prospective Client upon request.

#### **Investment Recommendations Involving a Material Financial Interest and Conflicts of Interest**

Neither our firm, its associates or any related person is authorized to recommend to a Client or effect a transaction for a Client, involving any security in which our firm or a related person has a material financial interest, such as in the capacity as an underwriter, adviser to the issuer, etc.

#### Advisory Firm Purchase of Same Securities Recommended to Clients and Conflicts of Interest

Our firm and its "related persons" do not invest in the same securities, or related securities, e.g., warrants, options or futures, which we recommend to Clients.

#### Trading Securities At/Around the Same Time as Client's Securities

Because our firm and its "related persons" do not invest in the same securities, or related securities, e.g., warrants, options or futures, which we recommend to Clients, we do not trade in securities at or around the same time as Clients.

### Item 12: Brokerage Practices

#### Factors Used to Select Custodians and/or Broker-Dealers

Katz-Moses Financial does not have any affiliation with Broker-Dealers. Specific custodian recommendations are made to the Client based on their need for such services. We recommend custodians based on the reputation and services provided by the firm.

#### 1. Research and Other Soft-Dollar Benefits

Katz-Moses Financial participates in the TD Ameritrade Institutional program. TD Ameritrade Institutional is a division of TD Ameritrade, Inc. ("TD Ameritrade"), member FINRA/SIPC. TD Ameritrade is an independent [and unaffiliated] SEC-registered broker-dealer. TD Ameritrade offers to independent investment Advisors services which include custody of securities, trade execution, clearance, and settlement of transactions. Advisor receives some benefits from TD Ameritrade through its participation in the program.

As noted above, Advisor participates in TD Ameritrade's institutional customer program and Advisor may recommend TD Ameritrade to Clients for custody and brokerage services. There is no direct link between Advisor's participation in the program and the investment advice it gives to its Clients, although Advisor receives economic benefits through its participation in the program that are typically not available to TD Ameritrade retail investors. These benefits include the following products and services (provided without cost or at a discount): receipt of duplicate Client statements and confirmations; access to a trading desk serving Advisor participants; access to block trading (which provides the ability to aggregate securities transactions for execution and then allocate the appropriate shares to Client accounts); the ability to have advisory fees deducted directly from Client accounts; access to an electronic communications network for Client order entry and account information; access to mutual funds with no transaction fees and to certain institutional money managers; and discounts on compliance, marketing, research, technology, and practice management products or services provided to Advisor by third party vendors. TD Ameritrade may also have paid for business consulting and professional services received by Advisor's related persons. Some of the products and services made available by TD Ameritrade through the program may benefit Advisor but may not benefit its Client accounts. These products or services may assist Advisor in managing and administering Client accounts, including accounts not maintained at TD Ameritrade. Other services made available by TD Ameritrade are intended to help Advisor manage and further develop its business enterprise. The benefits received by the Advisor or its personnel through participation in the program do not depend on the number of brokerage transactions directed to TD Ameritrade. As part of its fiduciary duties to Clients, the Advisor will act in the clients best interest at all times. Clients should be aware,

however, that the receipt of these services and benefits by Advisor or its related persons in and of itself creates a conflict of interest and may indirectly influence the Advisor's choice of TD Ameritrade for custody and brokerage services. We will always ensure that our use of TD Ameritrade as a custodian continues to be in the best interest of the client when assessing the major qualified custodian options in the marketplace.

#### 2. Brokerage for Client Referrals

We receive no referrals from a custodian, broker-dealer, or third party in exchange for using that custodian, broker-dealer, or third party and therefore do not take into consideration receipt of referrals when choosing the custodians we work with. We do not engage with any broker dealer as part of our investment management services.

#### 3. Clients Directing Which Custodian to Use

We do recommend a specific custodian for Clients to use, however, Clients may custody their assets at a custodian of their choice. By allowing Clients to choose a specific custodian, we may be unable to achieve the most favorable execution of Client transaction and this may cost Clients money over using a lower-cost custodian. As stated above, we receive no referrals from a broker-dealer or third party in exchange for using that broker-dealer or third party. Additional details regarding the custodian we use are listed below.

#### 4. The Custodians we Use

#### Aspire Financial & John Hancock

KMF occasionally uses and recommends other financial companies to help clients meet their goals. These financial companies are only used in certain specific circumstances, as described below. KMF is not affiliated with, nor do we receive any compensation or soft dollar benefits from these financial companies. 22 Non-ERISA 403(b) accounts - Investments and service providers relative to Plan offerings are limited to only those available through the respective Plans and are determined by the Plan Sponsors. That said, we have an Authorized Advisor arrangement with Aspire Financial, LLC ("Aspire")/MG Trust that allows us to receive your information from Aspire and, if you authorize us, to submit information and investment changes to Aspire. 401(k) Plan - For our Retirement Consulting service, accounts are custodied at John Hancock Life Insurance Company. Plan sponsors are ultimately responsible for selecting third party administrators and custodians.

### Aggregating (Block) Trading for Multiple Client Accounts

Investment advisers may elect to purchase or sell the same securities for several clients at approximately the same time when they believe such action may prove advantageous to clients. This process is referred to as aggregating orders, batch trading or block trading. We do not engage in block trading. It should be noted that implementing trades on a block or aggregate basis may be less expensive for client accounts; however, it is our trading policy is to implement all client orders on an individual basis. Therefore, we do not aggregate or "block" client transactions. Considering the types of investments we hold in advisory client accounts, we do not believe clients are hindered in any way because we trade accounts individually. This is because we develop individualized investment strategies for clients and holdings will vary. Our strategies are primarily developed for the long-term and minor differences in price execution are not material to our overall investment strategy.

# Item 13: Review of Accounts

Client accounts with the Investment Advisory Service will be reviewed regularly on an annual basis by Andrew Katz-Moses, Founder and CCO. The account is reviewed with regards to the Client's investment policies and risk

tolerance levels. Events that may trigger a special review would be unusual performance, addition or deletions of Client imposed restrictions, excessive draw-down, volatility in performance, or buy and sell decisions from the firm or per Client's needs.

Clients will receive trade confirmations from the broker(s) for each transaction in their accounts as well as monthly or quarterly statements and annual tax reporting statements from their custodian showing all activity in the accounts, such as receipt of dividends and interest.

Andrew Katz-Moses will not provide written reports to Investment Advisory Clients.

# Item 14: Client Referrals and Other Compensation

We do not receive any economic benefit, directly or indirectly, from any third party for advice rendered to our Clients. Nor do we, directly or indirectly, compensate any person who is not advisory personnel for Client referrals.

# Item 15: Custody

Andrew Katz-Moses does not accept custody of Client funds except in the instance of withdrawing Client fees.

For Client accounts in which Andrew Katz-Moses directly debits their advisory fee:

- i. Andrew Katz-Moses will send a copy of its invoice to the custodian at the same time that it sends the Client a copy.
- ii. The custodian will send at least quarterly statements to the Client showing all disbursements for the account, including the amount of the advisory fee.
- iii. The Client will provide written authorization to Andrew Katz-Moses, permitting them to be paid directly for their accounts held by the custodian.

Clients should receive at least quarterly statements from the broker-dealer, bank or other qualified custodian that holds and maintains Client's investment assets. We urge you to carefully review such statements and compare such official custodial records to the account statements or reports that we may provide to you. Our statements or reports may vary from custodial statements based on accounting procedures, reporting dates, or valuation methodologies of certain securities.

# Item 16: Investment Discretion

For those Client accounts where we provide Discretionary Investment Management Services, we maintain discretion over Client accounts with respect to securities to be bought and sold and the amount of securities to be bought and sold. Investment discretion is explained to Clients in detail when an advisory relationship has commenced. At the start of the advisory relationship, the Client will execute a Limited Power of Attorney, which will grant our firm discretion over the account. Additionally, the discretionary relationship will be outlined in the advisory contract and signed by the Client.

Clients are able to specify, within reason, any limitations they would like to place on discretionary authority as it pertains to individual securities and/or sectors that will be traded in their account, by notating these items on the executed advisory agreement.

For those client accounts where we provide non-discretionary investment management services, we do not maintain discretion over client accounts with respect to securities to be bought and sold and the amount of securities to be bought and sold. This means we will require the client's direct authorization prior to making any changes to the client's account.

# Item 17: Voting Client Securities

Andrew Katz-Moses does not vote Client proxies. Therefore, Clients maintain exclusive responsibility for: (1) voting proxies, and (2) acting on corporate actions pertaining to the Client's investment assets. The Client shall instruct the Client's qualified custodian to forward to the Client copies of all proxies and shareholder communications relating to the Client's investment assets. If the Client would like our opinion on a particular proxy vote, they may contact us at the number listed on the cover of this brochure.

In most cases, you will receive proxy materials directly from the account custodian. However, in the event we were to receive any written or electronic proxy materials, we would forward them directly to you by mail, unless you have authorized our firm to contact you by electronic mail, in which case, we would forward you any electronic solicitation to vote proxies.

# Item 18: Financial Information

Registered Investment Advisers are required in this Item to provide you with certain financial information or disclosures about our financial condition. We have no financial commitment that impairs our ability to meet contractual and fiduciary commitments to Clients, and we have not been the subject of a bankruptcy proceeding.

# Item 19: Requirements for State-Registered Advisers

### Andrew Katz-Moses

Born: 1988

### **Educational Background**

- 2010 Bachelor of Arts, University of Southern California
- 2012 Master of Arts, Teaching Secondary Math, American University

#### **Business Experience**

- 06/2019 Present, Katz-Moses Financial, Founder and CCO
- 04/2019 08/2019, DC Sports and Recreation Association, League Manager
- 06/2017 04/2019, DC Public Schools, Manager, College & Career Programs

- 02/2015 06/2017, DC Public Schools, Specialist, School Planning
- 10/2014 02/2015, DC Public Schools, Coordinator, School Planning
- 09/2013 09/2014, WAMU Public Radio, News Producer/Reporter
- 08/2010 06/2013, Cesar Chavez Public Charter Schools, Secondary Math Teacher
- 06/2006 06/2010, Student, University of Southern California

#### **Other Business Activities**

Andrew Katz-Moses is not involved with outside business activities.

### **Performance-Based Fees**

Andrew Katz-Moses is not compensated by performance-based fees.

### **Material Disciplinary Disclosures**

No management person at Katz-Moses Financial has ever been involved in an arbitration claim of any kind or been found liable in a civil, self-regulatory organization, or administrative proceeding.

### Material Relationships That Management Persons Have With Issuers of Securities

Katz-Moses Financial, nor Andrew Katz-Moses, have any relationship or arrangement with issuers of securities.

### **Additional Compensation**

Andrew Katz-Moses does not receive any economic benefit from any person, company, or organization, in exchange for providing Clients advisory services through Andrew Katz-Moses.

#### **Supervision**

Andrew Katz-Moses, as Founder and Chief Compliance Officer of Andrew Katz-Moses, is responsible for supervision. He may be contacted at the phone number on this brochure supplement.

#### **Requirements for State Registered Advisers**

Andrew Katz-Moses has NOT been involved in an arbitration, civil proceeding, self-regulatory proceeding, administrative proceeding, or a bankruptcy petition.

### Item 1: Cover Page

### Form ADV Part 2B – Brochure Supplement

Katz-Moses Financial

420 Oneida Pl NW Washington, DC 20011 (408) 482-2502

Dated March 14, 2023

For

### Andrew Katz-Moses 7147274

#### Founder and Chief Compliance Officer

This brochure supplement provides information about Andrew Katz-Moses that supplements the Katz-Moses Financial ("Katz-Moses") brochure. A copy of that brochure precedes this supplement. Please contact Andrew Katz-Moses if the Katz-Moses brochure is not included with this supplement or if you have any questions about the contents of this supplement.

Additional information about Andrew Katz-Moses is available on the SEC's website at <u>www.adviserinfo.sec.gov</u> which can be found using the identification number 7147274.

# Item 2: Educational Background and Business Experience

#### **Andrew Katz-Moses**

Born: 1988

#### **Educational Background**

- 2010 Bachelor of Arts, University of Southern California
- 2012 Master of Arts, Teaching Secondary Math, American University

#### **Business Experience**

- 06/2019 Present, Katz-Moses Financial, Founder and CCO
- 04/2019 08/2019, DC Sports and Recreation Association, League Manager
- 06/2017 04/2019, DC Public Schools, Manager, College & Career Programs
- 02/2015 06/2017, DC Public Schools, Specialist, School Planning
- 10/2014 02/2015, DC Public Schools, Coordinator, School Planning
- 09/2013 09/2014, WAMU Public Radio, News Producer/Reporter
- 08/2010 06/2013, Cesar Chavez Public Charter Schools, Secondary Math Teacher
- 06/2006 06/2010, Student, University of Southern California

### Item 3: Disciplinary Information

No management person at Katz-Moses Financial has ever been involved in an arbitration claim of any kind or been found liable in a civil, self-regulatory organization, or administrative proceeding.

# Item 4: Other Business Activities

Andrew Katz-Moses is not involved with outside business activities.

# Item 5: Additional Compensation

Andrew Katz-Moses does not receive any economic benefit from any person, company, or organization, in exchange for providing Clients advisory services through Andrew Katz-Moses.

# Item 6: Supervision

Andrew Katz-Moses, as Founder and Chief Compliance Officer of Katz-Moses Financial, is responsible for supervision. Procedures for supervision, including supervision of advice given and general compliance, are outlined in Katz-Moses Financial's Supervisory Procedures. Andrew Katz-Moses may be contacted at the phone number on this brochure supplement.

# Item 7: Requirements for State Registered Advisers

Andrew Katz-Moses has NOT been involved in an arbitration, civil proceeding, self-regulatory proceeding, administrative proceeding, or a bankruptcy petition.